

WHICH UN SDGS DOES YOUR ISSUE FOCUS ON?



INVESTIGATION

In one sentence, explain the issue you are trying to tackle.	How could you use your skills and interests to tackle this?	Research: Is there a genuine need for your help?	What data and information can you find online?	Which organizations or experts are working to tackle the problem? Can you speak with them?

PLANNING

Define some realistic goals	What types of activities will you initiate to achieve your goals?	List the resources you will need to complete your activities.	How will you measure the project's impact?	Create an action plan that encourages responsibility on the following page.

ACTION

Make it happen! Stick to your project timeline as much as possible, but be flexible as things can change!	Ensure your actions have real meaning and purpose.	Record the evidence.
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REFLECTION

Reflect little and often individually and as a group.	Focus on thoughts and feelings and consider improvements.	Ask for feedback from colleagues and the community.
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DEMONSTRATION

How will you show the process and results of your project?	Which medium will you use?	Where, when and to whom?
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YOUR SMART GOALS

SMART	What exactly do you want to achieve? Work through who, what, when, where and why?	
MEASURABLE	How are you going to quantify and track your project's progress?	
ACTIONABLE	What are you going to do?	
REALISTIC	Your project aims and deadlines should be challenging, but are they realistic?	
TIMELY	Does your action plan contain a realistic step by step schedule with achievable deadlines?	

Action Plan

DATE	TITLE OF ACTION	DESCRIPTION OF ACTION	PLACE OF ACTION	RESOURCES REQUIRED
<i>i.e October 2020</i>	<i>Data Collection</i>	<i>Adrian will research malnutrition rates in the Lares area</i>	<i>Google Sheets</i>	<i>Internet, computer, phone</i>

SPACE FOR CREATIVITY

Think of your project name, sketch your logo, etc.